



Director, Accounting

The Director of Accounting oversees the Accounting Department and is responsible for ensuring timely and accurate delivery of financial statements. This includes general accounting, accounts receivable, accounts payable, and inventory management. This position will have several direct reports and work to allocate tasks evenly across the team. The successful candidate will be responsible for driving team performance, developing skills of each team member, and focusing on establishing and maintaining a strong system of internal controls, process efficiency, and effectiveness.

The Director of Accounting will report to our Vice President, Finance and will be located in our Parsippany, New Jersey headquarters. Responsibilities of the position include:

- Organize the monthly close planning, execution, and monthly reconciliation reviews
- Lead and deliver the annual audited financial statements prepared under US GAAP
- Oversee and coordinate activity to support the preparation and filing of a multitude of federal, state, and local tax returns
- Establish department policies, practices, and procedures
- Assist in the monthly/quarterly financial reporting
- Key SME owner for ERP processes, controls, and issue resolution
- General treasury functions, handling all wires, bank communication, reconciliation, and ACH setup and review
- Biweekly payroll processing and maintenance, administration of third-party payroll provider
- Key business resource for internal business partners to help drive business objectives and solve issues

Qualifications:

- 10+ years of progressive accounting experience along with a proven track record of effectively managing others
- CPA required, thorough knowledge of U.S. GAAP
- Exceptional organizational skills, strong leadership abilities, and in-depth knowledge of accounting principles and practices
- Prior public audit experience, preferably within the life sciences
- Excellent verbal and written communication skills
- Strong analytical skills including accounting, analysis, and extreme attention to detail
- Ability to manage multiple priorities and set and meet deadlines
- Proficiency in leveraging technology to optimize financial operations

Qualified candidates should submit their resumes directly to careers5@dexcelpharmausa.com.

*1 Upper Pond Road, Suite D250 Parsippany, New Jersey 07054
201-292-1292 www.dexcelpharmausa.com*